



WILLIAMSBURG LANDING®

Phase 3 **REVISED** Reopening Plan

Updated October 1, 2021

Subject to change

**All changes have been made in red.
This is a fluid plan and subject to change.**

Services

Phase 3

Visitors to Independent Living (access)	Guests are permitted on campus. No limit to number of visitors for Independent Living households. Masks are mandatory in ALL buildings for ALL visitors regardless of vaccination status. Visitation to HRC/AL/MS is limited, see appropriate section for details.
Library	The library in the Landing Building is open 24/7. Masks required for all. Newspapers, magazines and computer are available for usage. Returns: the Library will no longer be quarantining all materials borrowed from this Library. All items and 1 or 2 donations must be placed in the book slot drop to the right side of the entrance. Please do not open the Book Drop for any reason & remember to return borrowed items as soon as you can. Please sign out all books and AV being borrowed. Alphabetical 3 ring binders for both books and AV (last name) will be used as in the past. Please complete fully. When you return the item(s), cross out the entry you made on your page. This is part of our Honor Code.
Board Committee Meetings	In-person meetings. Hybrid meetings encouraged for participants not yet ready to meet in-person. Virtual or in-person meeting decision is up to committee chair. Masks required for all.
Chesapeake Bank	Open with regular hours (9am-1pm). Customers and bank employees <i>must wear a mask.</i>
Store Opening	The Landing Store is open to residents and employees. Will continue to take phone and email orders. Call 565-6523. Deliveries on Tuesdays and Thursdays will continue. Port of Call Store at Assisted Living remains open.
Beauty Salon at the Landing Building	All salons are open and there are 1-2 stylist in the salon. Appointments are required. To make an appointment, call 253-9686 or the assisted living salon 258-2179. Independent Living residents can only go to the Landing Building for services at this time. Proper cleaning and sanitation takes place after each client and high touch areas are cleaned often. New capes are used with each client. Rachael (only) goes to Memory Support half day Wednesday AM and all day Thursday. Masks are required for all.
Reception/Guest Rooms	Guest rooms open for reservations. Masks required for all.

Activities

Phase 3

Classes/Group Activities	Attendance will be based on location. Reservations for events can be made by calling the Activities Office. All equipment sanitized before and after each event. Masks required for all.
Outside Performers/ Speakers	Entertainment/guest speakers will be scheduled on a regular basis. Screening will be required at front gate and masks required for all.
Outings/ Grocery Shopping/ Overnight Trips	Outings will be scheduled on a regular basis. No seating limitations with residents and drivers wearing masks at all times. Grocery Shopping will be scheduled on a weekly basis. No seating limitations. Schedule published in First Mate and Week At A Glance. Residents and drivers wearing masks at all times while on the bus.
Bocce/Pickleball/ Tennis	Courts now open. Reservations required for Bocce, call the Health Club.
Billiards at the Landing Building	Open play.
Bridge Games	Open play. No outside bridge.
Resident Led Clubs & Committee Meetings	Masks required for all. Call Activities to reserve space and coordinate cleaning.

Adult Day

Phase 3

Participant and Staff Arrival	Before entering the center participants and staff will be screened and have their temperature taken prior to entering. Anyone exhibiting signs or symptoms or with a temperature of over 100 will be sent home. Staff will wear masks at all times. Participants will be encouraged to wear masks, if appropriate. Staff, participants, and all visitors will wash their hands upon entering the Center.
Visitors, Entertainers	Visitors/Entertainers will be allowed into the Center. Anyone entering the center will be screened and their temperature will be taken. All Visitors will be required to wear masks indoors and wash their hands upon entering the center.
Activities and Meals	Although we are no longer social distancing by 6 feet or more, we will still encourage participants to have some distance from one another, especially when singing, etc. No masks required when outdoors if everyone is vaccinated.
Outings	Limited outings that allow for appropriate social distancing will be taken on an "to be determined" basis.
Volunteers	Volunteers allowed in the Center. Anyone entering the center will have their temperature taken, will be screened and will wear masks.

Assisted Living (1/2)

Phase 3

Admissions	<p>Admissions able to occur. If IL/HRC candidate needs to see an apartment, it will be by appointment only. Screened at the front door, must wear a mask, and is taken directly to the apartment of interest and back to the front door. 4 friends/family members allowed to join them for tour.</p> <p>Move-in Process: Incoming residents who have not been vaccinated will receive a rapid COVID test upon arrival.</p> <p>Move-in day: Four designated friends or family members may arrive with the resident on move-in day to assist with the transition. If they have not been vaccinated, they must receive a rapid COVID tested upon arrival before coming in the building. They must remain in the apartment while assisting resident. Once the move-in process is complete, they are required to leave the premises. No guests may stay overnight. Resident, family member and all members of the moving company must be screened at the front door, wear a mask and utilize the most direct route from the entrance to the apartment. Social distancing will be practiced to the best extent possible at all times. Movers must wear a mask at all times. Family/friends helping may come back for a predetermined amount of time to continue assisting the resident with settling in to their new space.</p> <p>For prospective residents, virtual tours provided.</p>
Dining	Dining room open for breakfast, lunch and dinner.

Visitors	<p>Visitors allowed, with restrictions. Visitation by appointment only 7 days a week, for up to 6 hours (if available) between 10 AM and 8 PM, in designated Visitation Rooms or in resident's apartment. Outdoor visitation also an option, weather permitting. Appointments can be scheduled by calling the reception desk at 253-8801. Visitors may also request an appointment all other times by emailing the Administrative Assistants (Debbie Martin - dmartin@williamsburglanding.com) or Jackie Stiles - (jstiles@williamsburglanding.com). Four visitors per resident at a time.</p> <p>Visitation Locations: AL Guest Room, AL Conference Room, Resident Room or Outdoors. Visitors and residents will be required to wear mask if using visitation room but may remove them when behind plexiglass partitions or if visiting outdoors as long as 6 feet of distance is maintained. If visiting in a resident's apartment, both guests and resident are requested to maintain 6 feet of distance and wear a mask at all times, whether vaccinated or unvaccinated. Also guests are required to wear a surgical mask, and will be offered one at the reception desk if they arrive with a cloth mask. Visitors are not permitted to participate in activities.</p>
Activities/ Exercise	<p>Allow group activities. Preferred maintaining 6 feet apart in outdoor setting or room that accommodates distancing. Indoor entertainers must be fully vaccinated. Bus Outings allowed with use of face masks and proper hand washing before and after any outings.</p>
Beauty Salon at AL	<p>All salons are open and there are 1-2 stylist in the salon. Appointments are required. To make an appointment, call the assisted living salon 258-2179. Proper cleaning and sanitation takes place after each client and high touch areas are cleaned often. Masks are required for all staff and residents. New capes are used with each client.</p>

Chaplain Services

Phase 2

<p>Campus-Wide Services <i>Contingent upon the current safety regulations and guidelines for each area of our community.</i></p>	<p>The Chaplain Team will begin to offer in-person spiritual programming to include memorial services.</p> <p>The Chaplains will continue to offer the regular weekly schedule of recorded Worship and Devotion programs on Channel 78 (see Week-at-a-Glance or Oasis of Peace for schedule).</p> <p>The Chaplains are providing in-person pastoral visits and telecare ministry as needed.</p> <p>The Chaplains are providing a fervent prayer ministry for our residents and staff.</p> <p>Chaplains will continue to provide residents with the "Oasis of Peace" on a monthly basis. Following current regulations in HRC; providing 1:1 engagement.</p>
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Independent
Living

Breakfast:

Main Dining Room: Monday – Sunday, 7:30am – 10:00am, no reservations required

Brunch:

Main Dining Room: Sunday, 11:00am – 2:00pm, reservations required

Lunch:

Main Dining Room: Monday – Saturday, 11:30am – 2:00pm, no reservations required

Cove Grab and Go (cold) Only: Monday – Saturday, 11:00 – 2:00

Dinner:

Main Dining Room: Monday – Saturday, 4:30pm – 7:00pm, reservations required

Cove Carry Out: Monday – Saturday, 2:00pm – 6:00pm

Delivery will be available with a \$5.00 fee. The delivery fee will be charged to the resident's account. Delivery orders should be placed by calling 585-7741.

Kopper Bar: Closed until staffing is back to budget

Dining (HRC, AL, MS)

Phase 3

Health & Rehab	Room service is being provided to all residents. The Country kitchens are permitted to be utilized for asymptomatic residents.
Assisted Living	Dining room open for breakfast, lunch and dinner.
Memory Support	Memory Support kitchen open and served to residents in Memory Support. Family may be present during meals to assist but must be fully masked. No guest dining is allowed at this time.

Facilities Management

Phase 3

Work Orders	Return to regular maintenance repair and Preventative Maintenance operations. All Williamsburg Landing Employees (not contractors) continue wearing masks in occupied dwellings and residential units.
Renovations	Contractors (if needed) are screened at security and report directly to work site. All outside contractors are required to wear masks in buildings regardless of vaccination status.

Health & Rehabilitation Center (1/2)

Phase 3

Admissions	<p>All admissions regardless of vaccination status will be required to have a Covid-19 test 24-48 hours prior to discharge from an acute care setting, home or transfer from another facility.</p> <p>The only positive COVID 19 residents that we will accept will be those who reside on campus. We will not accept a referral, who does not live on campus that has an active case of COVID 19.</p>
Rehab.	<p>HRC gym will be open to all residents... IL residents will be screened upon entering the gym. All residents will be expected to wear a mask throughout treatment unless contraindicated. We will social distance in the gym and have a maximum of 4 residents in the gym with proper distance between each treatment. All therapy staff will wear PPE to include a mask and face shield. Equipment will be cleaned after each treatment.</p>
Essential Healthcare Workers	<p>All EHP will be allowed to enter to care for the residents of HRC. EHP contactors will be required to follow Williamsburg Landing HRC's testing frequency, which is based on the facility's COVID-19 status as well as the COVID-19 transition rates in James City County. CNA students and facility interns will be allowed to re-enter the facility with screening, documented COVID education, adherence to WL HRC's testing guidelines and proper infection control protocols.</p>
Dining	<p>Room service is being provided to all residents. The Country kitchens are permitted to be utilized for asymptomatic residents.</p>

Visitors	<p>Compassionate care visitation allowed in the resident's room or outdoors rather than in the designated conference rooms. HRC management will determine which residents are granted compassionate care visits. Residents on hospice will be allowed to have visitors. Appointments are not required for visitation. If a visitor or resident prefers to still meet in a designated space other than the resident's room, Conference Room A will remain available per request. Please be aware that there is a possibility of you contracting COVID-19 while at HRC. Only two visitors per residents are allowed at one time. Gathering in the common spaces is not permitted nor is wandering throughout HRC during your visit. If a resident has been placed on quarantine due to COVID-19 symptoms or if they have had a concerning contact with someone who has tested positive, they will not be permitted to have in person visitation. Visitation would then occur electronically. Visitors are encouraged to receive a negative COVID 19 test 2-3 days prior to their visit. If visitors are unvaccinated, we recommend that they do not visit during an outbreak of COVID 19. We recommend that all visitors become vaccinated. Prior to visiting, all visitors are required to screen in to include a temperature check. If failed, the visitor must immediately leave and notify facility management of symptoms. Visitors must wear both a face mask and face shield during their visit. Visits should be conducted using social distancing. If the resident is fully vaccinated, they can choose to have close contact with their visitor(s) as long as both parties are appropriately wearing their masks and perform hand hygiene before and after the visits. Visitors should complete hand hygiene before and after visiting.</p>
Activities/ Exercise	<p>Group Activities are suspended.</p>

Access to Doig Health Club & Spa	<p>Hours: Sun 12p - 4p, M-F 6a - 6p, Sat 7a - 3p. Resume 24 hour access for employees. Visitors on campus permitted to use health club. Contracted instructors can return to provide services to residents/staff.</p> <p>COVID screenings required for outside community members and visitors who have not been vaccinated. Exercise equipment will continue to be cleaned frequently.</p> <p>Masks must be worn by all regardless of vaccination status.</p>
Outdoor Pool	Open daily from 6:00 AM to 8:00 PM. Guests permitted.
Group Exercise Classes	Group exercise classes have resumed on a regular basis. AL, MS, HRC classes resume.
Indoor Pool/Hot Tub/Locker Rooms	<p>Hot tub open</p> <p>Locker rooms at full capacity all showers/lockers/stalls open; same sanitation schedule.</p>
Flea Market	Open. Masks are required while shopping in all locations.

Housekeeping

Phase 3

IL	Normal cleaning schedule resumes.
AL/HRC/MS	No changes to current housekeeping services.

Independent Living (Clinic)

Phase 3

Clinic Appointments	Sentara Medical Group staff is taking appointments and will determine type of visits based on issue. Walk-ins are asked to call prior to entering so reception can greet you at door to screen. Hours: 8:00 AM - 4:30 PM, M-F. Masks required for all who enter.
Podiatry Appointments	Available by appointment only. Please call the clinic to schedule.
Audiology Appointments	Dr. Tucker has resumed services on a monthly basis. Appointments are to be scheduled with her office (757-229-4004).
Caregivers	Caregivers now allowed on campus, must be screened at gate and wear masks.
Dementia Services	All programs and support groups have resumed meeting in person following current regulations in HRC; providing 1:1 engagement

Information Technology

Phase 3

Resident Move-Ins/Transfers	IT staff continues set-up service.
Resident Support Calls	Multiple team members may provide on-site service for residents.

Marketing

Phase 3

Prospect Tours	Physical or virtual tours available. Prospects taking on-site tours will be pre-screened upon entrance. Prospects may drive separate from staff. No showing of resident occupied homes to prospects.
Appointments	Walk-ins allowed. All parties must wear masks.
Move-Ins/Move Outs	No self-quarantine required prior to move in.
Marketing Communications	First Mate 1x/week, Resident & Public Website-operational updates, K4 Connect Kiosks and TV. COVID hotline updated as needed.
Contractor Services	Contractors necessary to provide move in/out services will be allowed in after screening.
Guest Rooms in the Landing Building	Guest rooms open for reservations.
Special Events	Case by case evaluation.

Memory Support (1/2)

Phase 3

Admissions	<p>Admissions allowed, but all incoming residents must be vaccinated prior to admission (including 2nd shot and 14 day waiting period). Tours by appointment only. Screened at the front door, must wear a mask, and taken directly to the apartment of interest and back to the front door. Only 4 friends/family members allowed for tour.</p> <p>Move-in Process: Incoming resident must be fully vaccinated and provide COVID vaccine card prior to admission.</p> <p>Move-in day: Four designated friends or family members may arrive with the resident on move-in day to assist with the transition. They must receive a rapid COVID test prior to entering the building. They must remain in the apartment while assisting resident. Once the move-in process is complete, they are required to leave the premises. No guests may stay overnight. Resident, family member, and all members of the moving company must be screened at the front door, wear a surgical mask, and utilize the most direct route from the entrance to the apartment. Social distancing will be practiced to the best extent possible at all times. Movers must wear a mask at all times. Family/friends assisting with the move may come back the day after the move to help their loved one settle in.</p> <p>For prospective residents, virtual tours are offered upon request.</p>
Visitors	<p>Allowed visitation by appointment. Only 4 visitors per resident. Visitation will be held in the main sitting area, outdoors in the courtyard/porch or in the resident's room. All visitors are screened, will enter in the main entrance for Memory Support, must be wearing a surgical mask, and will be escorted to visitation area. Visitation time is max 6 hours. If visiting outdoors or being plexiglass partition, you may remove your mask if maintaining 6 feet of distance. If visiting in a resident's room, everyone must wear their mask at all times and maintain 6 feet of distance.</p> <p>Loved ones can call ahead if they would like to dine with their loved one in the resident's room. Must know ahead of time to let the kitchen know. Drop-ins are welcome depending on availability.</p>

Memory Support (2/2)

Phase 3

Dining	Memory Support kitchen open and served to residents in Memory Support. All CDC/VDH guidelines are being followed. Family may be present during meals to assist but must be fully masked. No guest dining is allowed at this time.
Beauty Salon at Assisted Living	Beauty Salon open for Memory Support Residents 2 days/week.
Activities/exercise	Allow group activities. Preferred maintaining 6 feet apart in outdoor setting or room that accommodates distancing. Indoor entertainers must be fully vaccinated. Bus Outings allowed with use of face masks and proper hand washing before and after any outings.

Security

Phase 3

Deliveries from Family Members to HRC, AL, & MS Residents	Deliveries are made by the family member and dropped off with the receptionist at the respective locations.
Deliveries from common carriers, newspapers, medicine deliveries	Allow common carriers (FEDEX, UPS, etc.), newspaper delivery, medicine delivery to drop off at residential home or apartment for Independent Living only. Deliveries to AL/MS/HRC have the deliveries left at the receptionist desk to limit drivers contact with residents.
Furniture/Specialty Deliveries	Deliveries allowed to IL residents after screening at gate. Drivers must wear masks while on the property.
Normal Security Duties	Continue. <i>All visitors and contractors to HRC, AL, MS and Adult Day will be screened at the front gate by Security from 8PM-8AM, Monday thru Sunday.</i>

Transportation

Phase 3

Shuttle	Shuttle service will operate as usual with residents and driver wearing mask at all times.
Medical Appointments	Medical appointments open for all medical visits with residents and driver wearing mask at all times.
Grocery Shopping	Grocery Shopping will resume as usual with residents and driver wearing a mask at all times. Grocery shopping trips are combined with AL residents to conserve fuel and maximize the space on the bus. Reservations can be made by calling the Activities office. See The First Mate for shopping schedules. A 24 hour notice is recommended.
Trips/Outings	Trips/Outings will be scheduled based on the activity calendar with residents and the driver wearing mask at all times. Reservations can be made by calling the Activities office.